



2020 CENTRAL FLORIDA AICHE CLEARWATER CONFERENCE CANCELLATION NOTICE DUE TO COVID-19

Dear Participant,

To ensure the safety of our members and guests amidst the Coronavirus (COVID-19) pandemic, we have made the difficult decision to cancel the 2020 Clearwater Conference. We have notified the Sheraton Sand Key Resort and have been assured that no penalties will be charged to the section. Additionally, the resort would like to inform all of our members and guests that the AICHE Discounted Rate of \$186.00 per night will remain in effect from Wednesday, June 10th through Saturday, June 13th. If you wish to enjoy the resort's amenities, or wish to cancel or confirm your reservation, please contact the Sheraton House Reservations directly or email them at group.reservation@sheratonsandkey.com. As a reminder, cancellations of hospitality suites are between the vendors and the hotel.

Per the cancellation & refund schedule below, our treasurer will be providing refunds to all registrations, sponsors, and ads. Please contact our treasurer directly at treasurer@aiche-cf.org. Please have a receipt and/or method of payment (PayPal, check, etc.) ready so a prompt refund can be provided through the appropriate channels.

Cancellation & Refund Schedule for 2020 Clearwater Conference	
Event Cancellation by Central Florida AICHE <i>Notice given no later than June 1st</i>	Full Refund by June 12th
Registration Cancellation (by Delegate)	Full Refund until COB May 29 th 50% Refund after May 29 th
Sponsor Cancellation (by Sponsor) [‡]	Full Refund until COB June 1 st 50% Refund** after June 1 st
Directory AD Cancellation (by Sponsor) [‡]	Full Refund until COB June 1 st 50% Refund** after June 1 st
<i>** Note that because of the May 11th printing deadline for advertisements, AICHE is assuming unrecoverable (i.e. printing) costs for Sponsor and Directory Ad cancellations to allow contributors more time to make a decision given current events with COVID-19; as such, only a partial refund will be provided after June 1st to reduce our financial burden and still be able to contribute to STEM in the Central Florida area</i>	
<i>‡ If you are going to cancel, please notify us as early as possible</i>	

To our conference and directory sponsors: We are eternally grateful for your generous and continuous financial support throughout the years of this conference. As you know, these contributions not only financially support the Clearwater Conference but it strengthens our charitable contributions to the field of STEM via scholarships, teacher grants, school grants, and awards. As a full refund is processed, please consider a small donation to our section going into the next school year.

Thank you,

Miguel A Bravo
2019-2020 Vice Chair, AICHE Central Florida